**West Park Elementary School District**

Board Minutes

Administration Office

West Park School District

2695 S. Valentine

Fresno, CA  93706

Tuesday, February 11, 2020

4:30 P.M. Public Session Called to order by Aida Garcia, Board President.

 Roll Call: Aida Garcia Present

 Thomas Deubert Present

 Richard Lopez Present

 Angelica Pineda Absent

 Pledge of Allegiance led by Superintendent Mr. Vigil.

Mr. Vigil recognizing visiting teachers. Science teacher Sheele Yang, Erika Valladarez, Aleksander Shkaruba, George Gonzalez, Kelsie Maxey, Richard Gallegos, Albert Archuletta

District Presentations: Aleksander Shkaruba with the help of two seventh grade students. They will be showing the new technology used in the classroom and how it is helping students learn. It can be used to view human anatomy and in science for virtual dissection. The technology supplements learning from the ELA classroom and books read. After reading a book, students can explore and learn more about the characters. Students can also virtually travel to places they have never been to.

Mr. Vigil had questions for the students.

 How has it been in class? It has been helpful and cool

Where have you visited? Students have seen another student enjoy a trip to Machu Picchu.

Yolanda Padilla shared her virtual trip to Machu Picchu and how realistic it is.

Conference Reports:

Ramiro Elizondo: Recently attended two conferences.

January 21st he attended a California Legislation that supports Immigrants. There, he learned about the laws that support immigrant families and learned of various resources.

During the CCIS conference, Mr. Elizondo learned about achieving family engagement. A participating member shared what is done at his school, like recognizing parents for school participation.

Mr. Elizondo spoke about law AB 1507, out of district facilities need written permission

Closed Sessions identified by Mr. Vigil. There will be talk about the kitchen facilities, new hires, and staff qualifications.

Public Comment:

Richard Gallegos informed the board of the new band and music program achieved thanks to a Fresno County Innovation Grant he received. Practice is every Friday after school with more than 40 students participating.

Board members are glad this program is happening and see student excitement and interest.

Richard Lopez motions to move to closed session.

Thomas Deubert seconds the motion

Action to move to closed session accepted

3 yeas

0 noes

1 absent

Reconvene in open session

Mr. Deubert motions to reconvene in open session

Mr. Lopez second the motion

Motion to reconvene approved

2 yeas

0 noes

1 absent

There will be a special board meeting February 24th to discuss the need for a new board member. Applicants must turn in a written letter of interest. There will be advertisement to inform parents for the need. The only criteria would be to be a U.S citizen, live in the area, be a registered voter, and submit a 700 form.

Training and resources available to new appointed board members.

Mr. Deubert appreciates Mr. Vigil’s dedication to students.

Public Comment:

Robin Johnson invites the Board Member to the Read Across America event in March. She asked this information to be shared to any public figures wishing to come and read to students.

Consent Calendar:

Mr. Deubert had questions about Bush Construction. Further questions asked about the architect on the ongoing kitchen project. The same architect will continue with future and ongoing projects.

Mr. Deubert Motions to approve consent items

Mr. Lopez seconds the motion

Motion to approve consent items accepted

3 yeas

0 noes

1 absent

Communications:

Superintendent Ralph Vigil:

 Mr. Vigil took time to appreciate the late Mr. Randolph and his service to West Park. He would like to add a commemoration on the marquee. A plaque is also wanted on March

 18th.

Mr. Vigil recently attended a conference where he learned of a new report combining LCAP, WASP, and SIPSA. Five to six groups will now be reviewing the same report.

Mr. Vigil also attended a project workshop where he learned about budgeting for a project.

Mr. Vigil has been going into classrooms and has been interacting with students. He mentioned the low attendance due to foggy days and illness. Confusion with canceled busses for Foggy Day Plan C should be talked about.

Federal addendum approved, West Park Elementary will try to hire an EL pull out teacher to support students.

Learning Director, Regina Diaz:

Teachers have completed two rounds of coaching. The third round will be different in that teachers will develop their own lesson plan, teach, and then reflect with the coach. This will give teachers more experience interacting.

7th and 8th grade students started Elective classes. Electives offered are Creative writing, Agriculture, Career Exploration, and music. Students were given a survey to give elective preference, most students were enrolled in their first choice.

Ms. Diaz recently attended an “Every Child Counts Symposium”. She shared the knowledge of having tele therapy accessible digitally. Updates to 504 plans and new assessment tools and behavior data that works with Aeries.

STREAM night scheduled for February 27th. Mr. Vigil mentioned a date conflict with LCAP. STREAM is an updated version of STEAM; the event will be free flowing with four different stations. Science led by Mr. Yang, Technology led by Mr. Shkaruba, Robotics led by Mr. Gallegos, Engineering led by Ms. Bushnell, Art led by Ms. High, and Math led by Mr. McCloskey.

Mr. Vigil mentioned a positive meeting with the union group. A common standardized review form was presented in which both positive and negative reviews would be given.

Mr. Aaron Lopez is a new addition to the para-professionals. He also works for the after school program.

Ms. Maxey has the highest attendance in the elementary.

Mr. Shkaruba has the highest attendance in the middle school.

Soccer season concluded. Basketball started with its first game February 12th.

Learning Director, Ramiro Elizondo:

 Current Charter enrollment at 333 students.

 Second interviews coming up for the CTE Pathways Counselor position. One paraprofessional still needed in the Fresno Center.

There will be a 2-day WASC follow up. Teachers are receiving one on one support like needed. Each teacher is being trained in G-Suit and google. Each teacher has access to 3 chrome books for student access.

Mr. Elizondo has been doing walk throughs with teachers and students. He is looking to see if teachers are implementing coaching skills.

Online CTE Pathways course is in progress for the 2020-2021 school year. Mr. Elizondo is working on a partnership with Fresno City and West Hills. 12 students currently enrolled.

ELAC and ELPAC meeting coming up. There will be raffle prizes for parents as incentives.

Yolanda Padilla:

Each teacher gets funds from the lottery. This money is used for student activities and teachers’ choice. Other lottery fund comes in for textbooks.

Student body funds are spent for students who raised the funds. This money goes toward field trips, prizes, and incentive. This money comes from donations and fundraisers.

Donations from the Tri-Tip dinner has not yet been divided into classrooms.

Parent asked about the 2018-2019 audit. Yolanda states that around 12 people are needed to count money and comply with audit. We are a small district therefore we have fewer people available.

Parent/ teacher club recommended to comply. Student body funds can then be run by parent/teacher club. Ms. Vivenzi volunteers to start meetings.

Maintenance, Roy Diaz:

Fire drill today went well; it took three minutes to get everyone out. Mr. Diaz has been continuously working on grounds maintenance, transportation and car upkeep, broken pipe in the cafeteria, and squirrel issues.

Cafeteria Margie Medina:

There is a supper audit coming up March 18 or 19. There will be a practice run sometime in February.

Health Department found nothing to report.

Ms. Medina currently working on Co. Op to bring down inventory prices. She recently attended a new vendor meeting.

Parents are showing a positive response to new management and food provided to students.

Technology Randy Randolph:

Wifi project continued. Mr. Randolph shared a school map that shows wifi signals and the improvement made since the project started.

Soon there will be a guest password provided by Ms. Lacan when checking in. Once logged in, the password will expire in 24 hours. There is a broadcast access only between the hour of 6:00 AM and 8 PM.

Mr. Randolph is working with Fresno County office to increase our bandwidth.

Students cannot access wifi on a personal device without a password. There is a possibility of creating a student password. There are many layers of filters.

Discussion Items:

 New hire Aaron Lopez. He is a Paraprofessional that will be working with speech.

 Job openings available: Librarian, Paraprofessionals, and service clerk.

Draft for 2020-2021 school calendar dates presented by Mr. Vigil. This calendar does not include PD days. Teachers may vote and give feedback on these dates.

Safety plan presented by Mr. Vigil. High level emergency plans will be kept in house. In these cases, camera observance will continue. There will also major support from the maintenance crew.

Parent asked about gate protocol. Front gate should remain closed, if open, second gate should be closed. Side gate should be closed but not locked.

Action items:

 Requesting approval for EL Certificated Position.

 Mr. Deubert motions for EL Certificated Position Approval

 Mr. Lopez seconds the motion

 Motion to approve EL Certificated Position is accepted

 3 yeas

 0 noes

 1 absent

 2018-2019 Audit Certification

 Yolanda requests the board to approve the 2018-2019 Audit. She points out Page 94 of the audit, GASB 75, requirements have changed and it was not completed on time. Yolanda is working to solve the finding.

 Page 93, findings show that we do not have enough personnel to work with student body funds. This is because we are a small school district and we do not have enough people to reconcile. This finding does not prevent the district from receiving further funds. In the future, it is suggested to start a parent/ teacher club to run student body funds and take the task away from the district.

 Yolanda askes the board to approve the audit. Audit report was provided to the board and will be provided to the public upon request.

 Mr. Deubert motions to approve 2018-2019 audit.

 Mr. Lopez seconds the motion

 Motion to approve 2018-2019 audit is accepted.

 3 yeas

 0 noes

 1 absent

Donuts with Dad is a parent involvement event that goes into general funds. It is not considered a fundraiser. General funding is more restricted. Explanation of expenses needs to be given to the county before taking money from general funds account.

February 24th there will be a special board meeting

Mr. Deubert motions to adjourn

Mr. Lopez seconds the motion

Motion to adjourn is approved.

3 yeas

0 noes

1 absent